

# Ordering Instructions

## You may place an order by:

**Web:** [www.teachtci.com](http://www.teachtci.com)

**Fax:** 800-343-6828

**Mail:** Order Department  
TCI  
P.O. Box 1327  
Rancho Cordova, CA 95741

**Phone:** 800-497-6138, ext. 0

- On each order, list the name and title of the contact, complete school name and address, your purchase order number, tax-exempt number (if exempt, certificates must be attached to your order), and shipping instructions. If your order includes subscriptions, you must include an e-mail address for the order contact.
- For each product, list the quantity ordered, complete title, item number, and price.
- Before placing an order, refer to the terms and conditions, which apply to all orders placed with TCI, located on page 44 of this catalog.
- If your district does not accept backorders, make sure to put this information on your purchase order. If any regular item on your order is temporarily out of stock, you will not be charged until the item is shipped.
- If funding for your order is time sensitive, please contact Customer Service.
- Visa, Mastercard, American Express, or Discover credit cards are accepted.
- To check prices, availability, or status of current orders, contact Customer Service at 800-497-6138, ext. 0. Our offices are open Monday–Friday, 6:00 AM–4:00 PM PST.

# Quick Price List

Here's a quick list of our most commonly ordered student materials. To order teacher materials, please refer to individual program pages for a complete list of items and prices.

TCI highly encourages all educators to purchase a Student Edition, an Interactive Student Notebook, and a subscription to LearnTCI (if available for your program) for each individual student.

## Elementary School

See program pages (12–23) for all item numbers.

### ***Social Studies Alive! My School and Family* © 2010**

Student Edition	776-9	\$37
Interactive Student Notebook	777-6	\$4

### ***Social Studies Alive! My Community* © 2010**

Student Edition	801-8	\$38
Interactive Student Notebook	802-5	\$4

### ***Social Studies Alive! Our Community and Beyond* © 2010**

LearnTCI Subscription for Students (6 Years)	8261-6Y	\$40
Student Edition	826-1	\$40
Interactive Student Notebook	827-8	\$6

### ***Social Studies Alive! Regions of Our Country* © 2010**

LearnTCI Subscription for Students (6 Years)	8513-6Y	\$44
Student Edition	851-3	\$44
Interactive Student Notebook	852-0	\$6

### ***Social Studies Alive! America's Past* © 2010**

LearnTCI Subscription for Students (6 Years)	8766-6Y	\$55
Student Edition	876-6	\$55
Interactive Student Notebook	877-3	\$6

## Middle School See program pages (24–31) for all item numbers.

New Edition!

### ***History Alive! The Ancient World* © 2011**

LearnTCI Subscription for Students (6 Years)	9015-6Y	\$65
Student Edition	901-5	\$67
Interactive Student Notebook	902-2	\$6

New Edition!

### ***History Alive! The Medieval World and Beyond* © 2011**

LearnTCI Subscription for Students (6 Years)	9169-6Y	\$65
Student Edition	916-9	\$67
Interactive Student Notebook	917-6	\$6

New Edition!

### ***History Alive! The United States Through Industrialism* © 2011**

LearnTCI Subscription for Students (6 Years)	9312-6Y	\$65
Student Edition	931-2	\$71
Interactive Student Notebook	932-9	\$6

New Edition!

### ***Geography Alive! Regions and People* © 2011**

LearnTCI Subscription, Middle School Students (6 Years)	4522-6Y	\$70
Middle School Student Edition	452-2	\$75
Interactive Student Notebook	454-6	\$6

## High School See program pages (30–37) for all item numbers.

New Edition!

### ***Geography Alive! Regions and People* © 2011**

LearnTCI Subscription, High School Students (6 Years)	4539-6Y	\$70
High School Student Edition	453-9	\$75
Interactive Student Notebook	454-6	\$6

### ***History Alive! Pursuing American Ideals***

LearnTCI Subscription for Students (6 Years)	0519-6Y	\$70
Student Edition	51-9	\$72

### ***Government Alive! Power, Politics, and You***

LearnTCI Subscription for Students (6 Years)	0014-6Y	\$60
Student Edition	01-4	\$62

### ***Econ Alive! The Power to Choose***

LearnTCI Subscription for Students (6 Years)	0267-6Y	\$60
Student Edition	26-7	\$62

## Ordering Tips

- 1 Include your e-mail address on your purchase order if you are ordering TCI Tech subscriptions. We'll send your activation codes via e-mail.
- 2 Order Interactive Student Notebooks. The notebook helps students to organize systematically as they learn. Each year, order a new notebook for each student.
- 3 Upgrade to the most current copyright available. Our new middle school programs now have TCI Tech subscriptions.

# Order Form

Date: \_\_\_\_\_

Your Name: \_\_\_\_\_

Your Phone: \_\_\_\_\_

**Web:** www.teachtci.com  
**Phone:** 800-497-6138, ext. 0  
**Fax:** 800-343-6828  
**Mail:** Order Department  
**TCl**  
 P.O. Box 1327  
 Rancho Cordova, CA 95741

## 1 COMPLETE THE ORDER INFORMATION BELOW.





Quantity	Title	Item No.	Price	Total
<b>Subtotal</b>				
<b>Sales Tax</b> (in CA, FL, IL, IN, KY, MA, MI, NC, NY, OH, PA, TN, TX, VA, and WA) If applicable, fax copy of tax exempt certificate to 800-343-6828				
<b>Shipping</b> 9% of Subtotal for Ground Delivery 13% of Subtotal for Air Delivery, Hawaii, or Alaska				
<b>TOTAL</b>			<b>\$</b>	

## 2 SELECT ONE OF THE THREE PAYMENT METHODS BELOW.

**By Purchase Order:**  I have attached the P.O. to this Order Form.

**By Check:**  I have enclosed a check made payable to Teachers' Curriculum Institute.

**By Credit Card:**  This is a personal credit card.  
 This is a school credit card.

Card No. \_\_\_\_\_  
 Expiration Date \_\_\_\_\_ CVV \_\_\_\_\_

**Bill to:** Name \_\_\_\_\_ Title \_\_\_\_\_

School \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_ Telephone ( ) \_\_\_\_\_ Authorized Signature \_\_\_\_\_

Shipping/Delivery instructions, if any: \_\_\_\_\_

## 3 COMPLETE THE SHIPPING INFORMATION BELOW.

**Ship to:** Name \_\_\_\_\_ Title \_\_\_\_\_

School \_\_\_\_\_

School Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Telephone ( ) \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

E-mail (must include if your order contains TeachTCl or LearnTCl subscriptions) \_\_\_\_\_

Shipping/Delivery instructions, if any: \_\_\_\_\_

## SUBSCRIPTION TERMS

**Acceptance of Subscription Terms:** Teachers' Curriculum Institute's ("TCI") willingness to offer online subscriptions ("Subscriptions") that permit access to its online educational materials and content ("Content") is expressly conditioned on your acceptance of the terms set forth herein. You shall be deemed to have accepted these terms by either: (i) placing an order for the Subscriptions or any other item set forth in this catalog, (ii) submitting payment for the Subscriptions or any other items set forth in this catalog, (iii) activating the Subscriptions by using the activation codes sent to you or (iv) distributing the activation codes to any teachers, students or other end users who will use the Subscriptions. These terms supersede all prior understandings, assurances, orders and offers, whether written or oral, and shall exclusively govern the relationship between you and TCI in regard to the Subscriptions. Any amendments or additional terms must be agreed to by TCI in writing.

**Subscription Delivery:** For each TeachTCI and LearnTCI Subscription, you will receive a unique activation code. Activation codes will be emailed to the person submitting payment unless you notify TCI of the contact name and email address to whom TCI should send the activation codes.

**Online Subscription Rates and Terms:** Subscriptions to begin on the date that activation codes are emailed or sent. Subscriptions can be purchased for a minimum of six years. Subscriptions expire October 1st of the year following the end of the term specified in the invoice sent by TCI or in the email with which the activation codes are sent. Subscriptions can only be assigned to one user at a time; they cannot be shared. Upon expiration of a Subscription the applicable activation codes will be deactivated and access will be blocked.

**Online Subscription Renewals:** Subscriptions will not automatically renew. Customers will receive a renewal notice 6 months prior to expiration of Subscriptions. To renew Subscriptions, customers must notify TCI of their intent to renew at least 3 months prior to expiration of the Subscription. Following receipt of a renewal notice from a customer, TCI will submit an invoice to such customer for the renewal term and payment must be received by TCI prior to renewal of the Subscription.

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TCI does not warrant the Subscriptions will be error-free and uninterrupted. You acknowledge that you are solely responsible for any interruptions resulting from your computer system, software and connection to the internet.

**Limited Remedies, Damages Exclusion:** TCI's total, cumulative liability arising from or in connection with the Subscriptions or any product or service provided hereunder will be limited to the lesser of (i) the fee paid by you for the item or service that caused such loss and (b) \$1,000.

In no event will TCI be liable for incidental, consequential, indirect, special, or punitive damages or lost revenue, data or profits, arising from or in connection with the Subscriptions or any product or service provided hereunder.

**Security and Notification of Unauthorized Use:** You agree to maintain reasonable security measures to protect against unauthorized users gaining access to the activation codes. You will promptly notify TCI if you become aware of any unauthorized use of the Subscriptions or Content or violation or

threatened violation of TCI's intellectual property rights therein. You agree to cooperate with TCI and render such assistance as TCI may reasonably request to identify, halt and/or prevent any violation of such rights.

### **Notice to School Districts, Teachers, other Purchasers and Parents.**

TCI collects limited information from students accessing its websites, including students' first names, last initials, dates of birth and usernames and passwords. TCI is offering the Subscriptions based upon the presumption that you, or any other party facilitating access to the Content or TCI's websites by students, have obtained authorization for the storage and use by TCI of such students' information necessary to offer the Subscriptions and Content, including, without limitation, parental consent to the collection of such information by TCI. Please review the Privacy Policy available on TCI's website for additional information regarding TCI's use and disclosure practices.

## BUSINESS TERMS

**Prices and Taxes:** All Prices in this catalog (including Subscription prices) are effective January 1, 2010, and are subject to change without notice. All orders must be accompanied by a form of payment. TCI accepts district and school purchase orders, for which payment terms are net 30 from invoice date. Individual orders must be prepaid by check, money order, or credit card. Sales tax will be applied as appropriate to CA, FL, IL, IN, KY, MA, MI, NC, NY, OH, PA, TN, TX, VA and WA orders, unless TCI has received a current copy of your tax exemption certificate.

**Individual Orders:** It is illegal to extend a district's exemption status to an individual paying by personal credit card or check, even if the purchase is made for the benefit of the school. In addition, certain materials—Teacher Resources, Lesson Guides, Lesson Masters, and TeachTCI subscriptions—are only available for purchase by teachers, schools, and districts to prevent students from ordering teacher materials.

**Returns and Exchanges:** For print items, you may return or exchange any purchased, unused product in saleable condition within 60 days of the invoice date of your order. Contact Customer Service for an authorization number and assistance. Please have your invoice number and date available when you call. If you wish to exchange an item, TCI must receive payment for shipping and any difference in price before processing the order. TCI cannot accept the following for returns or exchanges: bent, torn, soiled, marked, or stamped items; opened shrink-wrapped items; items damaged due to insufficient packaging when returned; products received at events or conferences, or Subscriptions or other software products.

**Refunds and Credits:** TCI will refund the amount for returned item(s) within 30 days of receiving the return. If you paid by credit card, your account will be credited. All other refunds will be made by check. You may request to have a credit placed on your account for returned items.

**Shipping:** TCI ships all non-Subscription items for regular domestic orders at the current rate of 9% of the order subtotal or \$5.00 minimum. All orders ship FOB shipping point. All orders to Alaska and Hawaii are shipped by 2-day air service at the current rate of 13% of the order subtotal or \$10.00 minimum. TCI requires two days to process all orders, in addition to the time in shipment. Delivery dates are not guaranteed. TCI cannot ship to P.O. Box addresses, including APO and FPO addresses. Contact Customer Service for international shipping options. There is no shipping charge for the delivery of Subscriptions.